



CALL TO ORDER at 6:02 pm by Chair Lisa Pratt

PLEDGE OF ALLEGIANCE was recited.

PRESENT

Director: Chair Lisa Pratt

Staff: Chief Mike Hughes, Fire Marshal Marty Broadbent, Training Officer Sam Irons, Lieutenants Jeremy Gierke, Medic Tamara Beardsley, Firefighters: Peter Haney and Mark Sowa; and Suzanne Gray, Executive Assistant

Zoom: Vice-Chair Loren Dieter

Absent: Secretary/Treasurer David Boor, Luis Medel Rodriguez, and Director Ken Browne

OPEN TIME FOR PUBLIC EXPRESSION - NONE

AGENDA ADJUSTMENTS – NONE

PRESENTATIONS/RECOGNITIONS

Training Officer Sam Irons recognized Mark Sowa as he received his Hazard Materials Awareness certification last month.

DIRECTOR REPORTS

1. Beginning in November, Lisa Pratt will be presenting section(s) of Board Policy Manual aka Bylaws at regular meetings for discussion and approval. A scheduling work session will be avoided. Lisa Pratt is continuing to fill in the Emergency Preparedness Preparation Guide as it is part of the policy manual. The work will be ready for the November 3, 2023 due date of Best Practices.

FIRE CHIEF'S REPORT

1. ASA Plan
 - a. Rumors are a draft will be given to MCHD, OHA, and BFRD on October 18, 2023.
2. Type 6/Tactical Tender
 - a. Type 6 has about 200 miles left to break in.
 - b. One Tactical Tender has been returned from Boise and repaired.
 - c. On another Tactical Tender a crack was found in the tank. BME will begin repair at the end of October. Out of service Tactical Tender is located in Residential Intern station.
3. Helipad
 - a. Port of Morrow has knocked out the rough work and put down a base rock.
 - b. Rock Electric will provide labor as an in-kind donation.
 - i. Chief Hughes has dug trenches for the conduit for the lighting.
 - ii. The lighting estimate is expected over the next day or two.



FIRE CHIEF'S REPORT- CONTINUED

- iii. The perimeter lighting will be green for landing or red if for some reason the helipad was out of service.
- iv. Knife River will lay the concrete square. BFRD will paint the large H.
- c. Chief Hughes has been working with Boardman Community Development Association (BCDA) and other entities to cover most of the expense of \$75,000.
- 4. SDAO Annual Conference
 - a. All directors and fire chief are registered for February 8-11, 2024 Conference in Seaside.
 - b. Cottages in Cannon Beach have been reserved. Brief discussion of meals and desserts occurred.
- 5. Station 81 projects
 - a. Tap Out system still being tinkered with.
 - b. Parking Lot is being extended by four spaces will be complete October 20, 2023.
 - c. Perimeter chain link fencing will start Monday, October 16th. Lisa Pratt complimented the privacy fencing around the patio.
 - d. Pull the curb out at the Tatone apron to re-do. Currently the underside of the engine is being torn up.
 - e. Polishing company producing a bid for the dayroom floor. The work will be for several days.
- 6. EMS update
 - a. BFRD is now Medicare certified. Medicaid is nearing authorization. Ambulance Billing is close to being complete. Billing will be done monthly.
 - b. BFRD sent four employees to Rock on the Lock; Ethan Salata, Levi Renfrew, Deena Gallaway, Delbert Turner. Patients were treated on Day Two of the event. UCFD #1 transported a few. Deena Gallaway praised the organization in this first year.

CONSENT CALENDAR ITEMS - NO ACTION TAKEN - LACKING QUORUM

ACTION ITEM - NO ACTION TAKEN - LACKING QUORUM

- 1. Chief Hughes discussed ambulance remount process.
 - a. Previously the Board of Directors approved spending \$110,000 to remount Ambulance 1. Today Chief Hughes found out that the remount company puts the vehicle in the queue when the contract is signed. This is company policy.
 - b. Chief Hughes will request the Board of Directors authorize the second remount at this time at Special Board meeting. Funds would come from the CREZ II. The remount company is building a cancellation clause.
 - c. The chassis and Ambulance 1 will be driven to Henderson, Nevada. The lease ambulance will be driven back to BFRD. Ambulance 2 will have the box dismounted at UCFD #1. The box and chassis to be trucked to Nevada. One BFRD crew member will fly down to inspect Ambulance 1 and drive it back to BFRD.



ACTION ITEM CONTINUED

- d. When Ambulance 2 is finished, the leased ambulance will be driven back to Nevada by BFRD crew member. Ambulance 2 will be driven to BFRD.
 - e. After a the first of the year, Chief Hughes may request to purchase a new ambulance. No money down, yet a new one takes 2 – 2.5 years to build. Order it because BFRD will need it.
 - f. UCFD #1 and the remount company are interested in buying one of the older chassis each.
 - g. Lisa Pratt asked if the 1999 ambulance would fade out. Chief Hughes said yes but BFRD needs three. It will be kept for third medical call or if one of the frontline ambulances is out of service.
2. Director Luis Medel Rodriguez cannot make any part of tonight’s meeting. Chief Hughes will communicate with the Board Directors regarding a Special Meeting next week to address Consent Calendar and Action Item. The meeting can be Zoom assembled.

FIRE LOSS MANAGEMENT REPORT - SEPTEMBER 2023

- 1. September was a slower month. Crew went to Neal Early Center for three classes but provided Public Education for nine preschool classes. Planning to attend Trunk or Treat at the SAGE Center and Safety Fair Lamb Weston East Plant.
- 2. Testing/Inspections:
 - a. PDX 111 Phase 6
 - b. PDX 111 Phase 8
 - c. PDX 604 Flush
 - d. PDX 604 Hydro
 - e. Tidewater Fire Line Flush Buildings 1-5
- 3. Plan Reviews
 - a. PDX 178 Generators
 - b. PGE Carty Plant Fire Alarms (Revision)
 - c. 3-Mile Canyon Farms Clean Agent Fire Suppression System
- 4. Pub. Education
 - a. 4 CPR classes with 35 students.
 - b. LEPC Safety Fair
 - c. Good Shepherd Health and Safety Fair
 - d. Several High School Sporting events – EMS standby

TRAINING OFFICER REPORT - SEPTEMBER 2023

- 1. Lt. Sam Irons reported 16 members contributed a total of 183 hours of training for the month.
- 2. Topics of training for the month included EMS Protocol Review, Fire Boat Operations (day/night), Firefighter I Academy, Probation Test Preparation, Hose Deployment, Hose Loads, Fire Streams, Truck Company Operations, Engine Company Operations, SCBA Drills, Turnout Drills, and Pump Calculations.



TRAINING OFFICER REPORT CONTINUED

- a. Medic Unit Familiarization was the focus for all shifts. Knowledge of what is where to anticipate transports.
- b. All shifts have been introduced to Rescue Boat Operations. For one shift the training was rougher.
3. Firefighter 1 academy is almost done. Skills days are scheduled to prepare the students for fire ground operations and task performance evaluations. Once certified, BFRD can really use them.
4. BFRD sent two people to Firehouse Expo '23 in Columbus, Ohio.
 - a. The Expo had two days of HOT classes, and five days of lectures that covered topics in Leadership, Career Development, EMS, Engine & Truck Operations, Health & Wellness, Incident Command, Company Officers, Safety, Technical Rescue, and Major Incident Review.
 - b. All the lectures attended had valuable knowledge and skills that will be passed on. BFRD already implements most of the information presented.
5. Other trainings are in the works. Umatilla Rural Fire Chief Brandt and BFRD have invited Scappoose Fire's Chief to provide a Maritime Boat Captain, Deckhand class for both agencies. Benton County Six has agreed to joint trainings with BFRD. Chief Hughes flagged next Thursday, 10/19/2023 as training on the Rescue Boat for himself and Fire Marshal Broadbent.
6. Chief Hughes announced that in alignment with the Training Officer an email has been sent to the whole staff. BFRD will send two other people to the international FDIC Conference in April 2024 held in Indianapolis. Paul Keefer, as a long-time volunteer, has been invited to thank him for his service.

EMS REPORT

1. Paramedic Tamara Beardsley reported two transports; one interfacility and one to Walla Walla.
2. Tillamook has provided funding for a Stryker automatic stair chair and one standard stair chair. Currently, a community member needs assistance with stairs twice a day, two times a week.
3. Amazon is funding an auto loader which will save the backs of crew members.
4. As reported by Lt. Irons, shift members become familiar with ambulance units.
5. Chief Hughes mentioned a fluid/IV pump training by Good Shepherd Medical Center which will result in BFRD being called more often for transports.



FIRE LIEUETENANT REPORT

1. Lt. Jeremy Gierke reported a year-to-date total of 780 calls for service. Chief Hughes mentioned that 2022 total calls reached 902 the prediction is 2023 total calls will bypass 2022.
2. Hydrant flow testing is mostly done. Hose testing has started.
3. Lt. Gierke related the Firehouse Expo was a very good experience. He met good people and gathered good information.
4. New Type 6 project is moving along. The ground work is being laid so once the chassis is ready to go, everything will be set to go through the stages.
5. Medic Tamara covered the grant funding for the stair chairs. Stryker representative will be here in two weeks to demo the powered one.
6. At the end of November, Medical Director Dr. Apostolopoulos will be providing a two-day EMS lecture and hands on training for crew members.

FINANCIAL REPORTS

Budget to Actual for General Fund

- a. The Operating Expense line is over by 149% all because of MCHD lawsuit against us. BFRD does not budget for attorney fees. This frivolous law suit needs to be dismissed for BFRD and Chief Hughes. BFRD attorneys put together a Dismissal. It will be submitted to a judge/court tomorrow. Chief Hughes is frustration for the budget being hit but even more the taxpayers are paying.
 - i. Special Districts Insurance Service has been paying the attorney fees since July 1st and will continue moving forward.
 - ii. Lisa Pratt stated that BFRD was working within their scope of practice. Chief Hughes would far prefer the money be put back into the community. The grant is paying for stair chair. A member of the community would benefit from it two times a day, twice a week. The frustrating part is having to pay money on attorneys and not put the funds to helping the community.
- b. Rescue Boat motors were moved back into the Bond Fund.
- c. CREZ \$379,000.00 and change is expected. Instead of spending Bond Funds, BFRD will pay for the \$220,000 chassis and \$110,000 remount with CREZ funds which will be distributed in November.
- d. Bond Funds will pay for the perimeter fence, parking lot, other little things.
- e. CREZ III funding is for the next five years. \$5 million dispersed each year. The CREZ board keeps stating they are taking \$3 million and giving \$2 million back. If this is the case, BFRD should see the \$380K over the next five years. Chief Hughes does not trust some of the people on the CREZ board making the decisions. One-year BFRD received \$525K; the next year funds received was \$188K. Lisa Pratt would like a formula to be used. Chief Hughes budgeted \$175K and crosses his fingers.



Boardman Fire Rescue District Board of Directors
DRAFT Meeting Minutes
October 12, 2023
Boardman Fire Station 81
911 SW Tatone Street – POB 2, Boardman, OR 97818

COMMUNICATIONS

Jeff Griffin of WHA Insurance sent an email September 9th reminding BFRD of the November 3rd deadline for Best Practices.

CLOSED-DOOR SESSION - NONE

NEXT SCHEDULED MEETING

Next Regular Board Meeting is scheduled for Thursday, November 9, 2023 at 6:00 pm at 911 Tatone Street, Boardman, Oregon.

Special Board Meeting is scheduled for Tuesday, October 17, 2023 at 6:00 pm via Zoom and at 911 Tatone Street, Boardman, Oregon. This Special Meeting is a public meeting and will be posted.

*Special Board meetings are scheduled as needed with a minimum of 48 hours public notice.
Posting on Boardman Fire Rescue website and the post office.*

ADJOURNMENT at 6:35 (18:35) pm by Chair Lisa Pratt.

Respectfully submitted by Suzanne Gray, Executive Assistant