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Boardman Fire Rescue District Board of Directors  
Budget Committee Meeting Minutes  
June 3, 2024  
Boardman Fire Station 81  
911 S.W. Tatone St. – P.O. Box 2, Boardman, OR 97818

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**PRESENT**

Directors: President Lisa Pratt, Vice President Loren Dieter, Directors David Boor, Ken Browne and Luis Medel Rodriguez  
Budget Committee: Lisa Mittelsdorf (6:29 p.m.), Andrea Orcutt, Shelby Percy, Mark Pratt (6:10 p.m.), Teiko Villas  
Staff: Chief Mike Hughes, Executive Assistant Suzanne Gray

**CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL:** 6:05 p.m. by Budget Committee Chair Teiko Villas.

**PUBLIC COMMENT:** None

**NOMINATIONS – CHAIR**

President Pratt nominated Shelby Percy as Chair; Director Boor seconded. Motion carried by those named: President Pratt, Vice President Dieter, Directors Boor, Browne, Rodriguez, and Budget Committee members Orcutt, Percy, Pratt and Villas.

**BUDGET MESSAGE**

Chief Hughes provided the Budget Message. He said the significant changes in revenue and expenditures were a direct result of BFRD providing ambulance services countywide, on an interim basis.

**BUDGET**

Chief Hughes reviewed Form LB-20. (As defined by the Oregon Department of Revenue, Local Budgeting Manual, Form LB-20 is used to list all estimated budget resources, including the taxes necessary to balance the budget, for the general fund or for any other fund with many resources and requirements.)

Chief Hughes reviewed Form LB-31. (ODOR Budget Manual definition – Form LB-31 is used for detailed expenditure estimates...and may also be used if a fund has special payments, debt service, or capital outlay or operating expenses that cannot be allocated to a particular program or organizational unit...)

Lastly, Chief Hughes reviewed Form LB-35. (ODOR Budget Manual definition – Form LB-35 is designed only for bonded debt principal and interest payments.)

Chief Hughes responded to a variety of questions from the Board and Committee members.

**MOTIONS**

Mr. Pratt moved to adopt the 2024-2025 General Fund Budget; Director Browne seconded. Motion carried by those named: President Pratt, Vice President Dieter, Directors Boor, Browne, Rodriguez, and Budget Committee members Mittelsdorf, Orcutt, Percy, Pratt and Villas.

Vice President Dieter moved to accept the 2024-2025 General Obligation (GO) Bond, as proposed; Mr. Pratt seconded. Motion carried by those named: President Pratt, Vice President Dieter, Directors Boor, Browne, Rodriguez, and Budget Committee members Mittelsdorf, Orcutt, Percy, Pratt and Villas.

Chief Hughes thanked the Board and Committee members for their participation in BFRD's budget process.

**ADJOURNED:** 6:43 p.m.

DRAFT