



**CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL: 7:00 p.m.**

**PRESENT**

Directors: President Lisa Pratt, Vice President Loren Dieter, Directors David Boor, Ken Browne and Luis Medel Rodriguez  
Staff: Chief Mike Hughes, Executive Assistant Suzanne Gray, Fire Marshal Marty Broadbent, Battalion Chief Sam Irons, Firefighter II/Paramedic Devon Pulvino, Captain Ethan Salata

**PUBLIC COMMENT:** None

**AGENDA ADJUSTMENTS:** None

**DIRECTOR REPORTS**

Chief Mike Hughes reminded Board members of the bylaws workshop tomorrow.

**FIRE CHIEF'S REPORT – Chief Hughes**

- Year-do-date income: \$226,232.78.
- Interfacility Transports (IFTs) will increase as the weather changes.
- Attended two conferences and provided a report on each.
- There are six staff members per shift, including two medics per shift. Staff have not “skipped a beat” on ambulance calls, even when multiple ambulance calls occur simultaneously. “Things are going very well for us,” commented Chief Hughes.
- Chief Hughes outlined future plans for the District, including those with the Oregon Military Department at the Raymond F. Rees Training Center (formerly Camp Umatilla).
- Per a request at the last meeting, Chief Hughes reported on legal fees resulting from Morrow County Health District’s litigation against BFRD. Paid to-date: \$282,860.81, with the following breakdown: \$135,694.06 paid by BFRD; \$147,166.75 paid by the Special Districts Association of Oregon’s Special Districts Insurance Services Trust.

**CONSENT CALENDAR ITEMS**

1. October 10, 2024 Regular Board Meeting Minutes
2. Approve Bills and Payables

Vice President Dieter moved to approve the Consent Calendar, as submitted. Director Browne seconded. Unanimous approval.

**ACTION ITEMS**

1. Request to Purchase two 2024 Dodge Ram Chassis, total \$130,000: Chief Hughes outlined the reasons for the purchase, discussed the status of Capital Improvements funds, and answered questions from the Board.

Director Boor moved to approve the purchase of the two chassis in the amount of \$130,000. Director Browne seconded. Discussion: Vice President Dieter asked the source of funds to purchase the bed, and whether or not the Board needed to approve that purchase. Chief Hughes said the money for the entire project would come from Capital Improvements, and separate approval to purchase the bed was not needed as it was within his approved spending authority. Unanimous approval.

2. Request to Continue Emergency Line of Credit (\$250,000) with the Bank of Eastern Oregon (BEO) at a cost to the District of \$500 for three years: Chief Hughes said while he did not anticipate needing this, he preferred to have a “safety net” especially given the dynamics of the last fiscal year. If approved, he will provide the minutes to BEO showing the Board’s support. Chief Hughes responded to questions from the Board and Director Browne talked about the origins of the line of credit and the need for Board approval to access it.

Director Browne moved to approve the Emergency Line of Credit through BEO for \$250,000. Vice President Dieter seconded. Discussion: President Pratt reiterated the need for Board approval to access the line of credit. Unanimous approval.

3. Consider Moving Meeting Start Time to 6:00 p.m.: After discussion, no action was taken.

#### **FIRE LOSS MANAGEMENT REPORT – Fire Marshal Marty Broadbent**

Fire Marshal Broadbent reviewed his report and noted the District just received another check from the City of Boardman for inspection fees (\$31,122).

#### **TRAINING DIVISION REPORT – Battalion Chief Sam Irons**

Battalion Chief Irons reported 31 team members contributed to 321 total training hours in October. He discussed other classes conducted for community members and businesses.

#### **EMS REPORT – Firefighter II/Paramedic Devon Pulvino**

Firefighter/Paramedic Pulvino said there were 46 EMS calls in October with 17 of those resulting in transports to Good Shepherd in Hermiston. An additional Paramedic was hired and he also discussed several miscellaneous staffing items/changes.

#### **FIRE OFFICER’S REPORT – Captain Ethan Salata**

Capt. Salata provided his report. He then said a charge nurse at Good Shepherd provided very positive comments to BFRD about Firefighter/Paramedic Levi Renfrew, and crew, when they assisted and transported an industrial accident victim recently to Good Shepherd. Their observations and assessments were “impressive,” according to the nurse.

Total calls for the year: 1,487. Chief Hughes stated next month’s count will include calls for Station 81 only.

#### **FINANCIAL REPORTS – Chief Hughes**

- Morrow County taxes are being received, with \$76,000 coming in last week.
- Morrow County still owes the District \$150,000 from the countywide ambulance service contract and the quarterly fee.
- \$20,500 was budgeted for Dispatch Services through Morrow County. However, Chief Hughes questioned that charge during a recent meeting with Sheriff John Bowles, the

Sheriff's Office Dispatch Supervisor, County Administrator Matt Jensen, and MCHD's EMS Director, Paul Martin. Chief Hughes said it's the County's responsibility to provide ambulance services and BFRD should not be charged. The County did not have an answer for the charge and agreed to no longer charge BFRD and MCHD for dispatch services.

**COMMUNICATIONS** – Executive Assistant Suzanne Gray

Several Board members still need to take the class on public meeting laws, either online or in-person, so the District can receive the discount on its vehicle insurance bill. She will resend the link for the 13-minute class.

**PRESENTATIONS/RECOGNITIONS** – None

**CLOSED DOOR SESSION** – Not needed

**NEXT MEETING** – Thursday, December 12<sup>th</sup>, 7:00 p.m.; Board Workshop tomorrow at 8:00 a.m.

**ADJOURNED:** 7:42 p.m.